



Monte Sano Road Elementary



4th Grade
2021-2022

August 3rd, 2021

Dear Parents,

Welcome to Fourth Grade! We would like to take the opportunity to welcome all of our students and parents back to Monte Sano Elementary. We know that you and your child have a lot of questions about what to expect this school year. Our goal as your Fourth Grade teachers here at Monte Sano is to provide our students with the academic and social skills needed to progress to the fifth grade and beyond successfully. Also, we want to provide a supportive and safe classroom environment to help students become lifelong learners and productive citizens. If you have any questions or concerns, please feel free to call, email or send us a note.

Mrs. Boyd- boydti@boe.richmond.k12.ga.us

Ms. Wooden- woodeap@boe.richmond.k12.ga.us

Mr. Moore- mooremu@boe.richmond.k12.ga.us

4th Grade Classroom Safety

- Students will be REQUIRED to wear masks in the classroom and on the school bus. Students aren't required to wear masks at lunch or outside.
- Hand sanitizer will be provided to all students in the classroom and in the school building.
- Please practice with your child on how to properly wear their masks.
- Please ensure you check your child's temperature daily before they attend school.

4th Grade Learning Expectations

1. We are kind and respect each other.
2. We listen carefully and follow directions.
3. We raise our hand to speak and wait for permission to speak or get out of my seat.
4. We keep our hands, feet, and belongings to ourselves at all times.
5. We come to class prepared with all supplies and homework complete.
6. No Bullying in the classroom or within the school building

Policy for Non-compliance to Learning Expectations

- Warning
- Student name and the rule(s) they have broken will be documented in the Teacher's Behavior Log.
- Parent contact
- Refer to the Office

We are a community of classrooms. In our community, we have Learning Expectations to create a stable and positive learning environment at all times. Inappropriate behavior will not be tolerated at Monte Sano Elementary School. In our Fourth Grade community, we will use the strike system for their behavior system. Each Monday your child starts the week with 100 points. If your child has been given a verbal warning to correct their behavior and continues to display that behavior, he/she will receive a "strike" and 5 points will be deducted from their conduct grade. Each additional strike will result in a 5-point deduction.

***** Physical altercations, severe and/or chronic misbehavior will result in a discipline referral to the guidance counselor or school administrator. *****

Classroom Communication:

- Canvas, Class webpage, and Classdojo will be used for all classroom communication purposes.
- If you need help, need to discuss issues, or need support with class assignments, please contact your child's teacher at the email addresses above or by phone at (706) 481-1813. Classroom Office Hours are Monday-Thursday 2:30-3:00.
- We will respond to all emails within 24 hours. During holidays, please allow up to 48 hours for a response.

Attendance Expectations

- School hours are 7:30-2:30.
- If your child wants to eat breakfast, they must arrive between 7:00- 7:30 A.M.
- Attendance will be taken daily. It is very important that your child attend school every day.
- Students are late after 7:30. If your child is late to school, they will miss important instructional time.
- The RCCS Code of Conduct Attendance Policy will be followed for excessive tardiness and absenteeism.

School Supplies

- a book bag (No wheels)
- #2 pencils (Not mechanical)
- wide-ruled paper
- 1 - 1-inch binder
- 1 - 5 count pack of dividers with tabs
- 4 folders with pockets and prongs
- 2 composition notebooks
- crayons (16-24 count)
- highlighters
- glue sticks
- blunt tip scissors
- large zippered supply pouch (No pencil boxes)
- headphones or earbuds
- hand sanitizer (Class-size)

*** Remember you should have supplies for home as well as school. Also, many of these supplies will need to be replenished throughout the school year.**

Transportation

- All transportation changes must be submitted in writing. Writing includes notes, emails, and/or text messages. All transportation changes will be verified by the teacher on the day of the change. In the event the letter isn't verified with the parent, the student will be required to go home based on the transportation method stated on the student's enrollment form.
- No early sign outs will be allowed after 1:30. If there is an emergency which requires your child to be picked up after 1:30, please contact Administration at (706)481-1813.

Grading Policy

Students are expected to complete all assignments and projects in a timely manner. **NO LATE Assignments WILL BE ACCEPTED** excepted when deemed by the teacher. Parents please speak with teacher in the event emergencies arise which may prevent student from completing work. If your child is absent, all missing assignments must be completed and turned in upon his/her return. Please see the Code of Conduct handbook for more detailed information. No extra credit will be given to students. So please encourage your child to work hard to complete all assignments. Students will receive numerical grades in all content areas. Grading categories and weights for content area classes only can be found in the chart below.

| Grading Categories | Weights |
|--|---------|
| Formative Assessments Examples: Conduct/Homework, Reading Logs, Class Assignments, Quizzes, Word Study/ Vocabulary Assignments | 40% |
| Summative Assessments Examples: Chapter Test, End of Unit Test, Midterm Test | 60% |

*Please note. These are a few examples of formative and summative assessments.

Homework Policy and Commitment to Excellence

Homework consists of various tasks to review skills learned in the classroom. These tasks will help extend learning from the classroom to home. Homework will consist of Reading passages and Comprehension questions, Math, Word Study practice, and monthly Reading logs. **NO LATE HOMEWORK WILL BE ACCEPTED** excepted when deemed by the teacher. Homework will be given on Monday and is due on Friday. Reading Logs will be given beginning in September on the first school day of the month, and is due on the last school day of the month. Homework is part of ALL student's conduct grade as deemed by the RCSS Grading. As active participants and stakeholders in education, please read the commitment to excellence we have in place:

Student commitment to excellence:

- Write all assignments down in a notebook (Labeled HOMEWORK) or agenda during the Closing of each class period.
- Remember to take all materials home.

- Complete homework after school.
- Use homework time for studying, reviewing, and reading in addition to current assignments.
- Take responsibility for turning in assignments on time and complete any missing assignments.
- *Ask for help, if needed.

Parent commitment to excellence:

- Check child's homework assignment notebook and/or class webpage for nightly assignments.
- Check homework for completion.
- Check homework for quality.
- Be available to help your child as needed.
- Be willing to seek outside support if needed.
- **Speak with teacher in the event emergencies arise which may prevent student from completing work**

Teacher commitment to excellence:

- Post weekly homework assignments on the class webpage.
- Provide correct answer(s) for assigned homework.
- Allow time for students to make corrections and to ask questions during the Opening of each class period.
- Check, not grade, for completion of each homework assignment.
- Inform parents daily if child has not completed each homework assignment per Daily Progress Report (Homework is part of student's conduct grade for each period on the progress and report card).

Please sign and date

Child Signature _____ Date _____

Parent Signature _____ Date _____

Teacher Signature _____ Date _____